

- ✓ COMPLETE THIS FORM TO SET UP A NEW STANDING ORDER
- ✓ COMPLETE TO CHANGE YOUR EXISTING STANDING ORDER

## Standing Order Instruction

WRCDT - Charity Number 233699

To the Manager of .....Bank / Building Society

Please set up the following Standing Order and debit my/our account accordingly

### 1. Account details

Name of account holder: .....

Sort code 

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 Account Number 

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### 2. Payee details

Please pay the **HSBC Bank plc.** Account No: **71308475** Sort Code: **40-05-20**  
 For the credit of **WRCDT - Holy Ghost & St Stephen Account**

### 3. About the payment

Payments to be made: Monthly  Quarterly  Half Yearly  Yearly

Date	Amount
	£

1<sup>st</sup> Payment (please allow 14 working days)

Thereafter make payments on the .....day until further notice (*payments will be made until you cancel this instruction*)

### 4. Confirmation

My Name:	
Address:	Customer
	Signature:
	Date:

### NOTE TO THE BANK:

This Standing Order is to REPLACE any existing Standing Order to the above bank account. Please print donor's full name and initial on the bank statement.

Please return to your parish by hand or post to: The Parish Office, 44 Ashchurch Grove, London. W12 9BU. Please notify us if you set a standing order directly with your bank or online, to help keep our parish records up to date.